

Court Chambers  
820 Highway 478  
Anthony, NM 88021

**City of Anthony, NM**  
**Board of Trustees: Regular Meeting**  
**MINUTES**  
**Wednesday, September 18<sup>th</sup>, 2024**

Diana Murillo, Mayor  
Gabriel I. Holguin, MPT  
Jose Garcia, Trustee  
Daniel Barreras, Trustee  
Fernando Herrera, Trustee

**Please join TEAMS meeting from  
your computer, tablet or  
smartphone.**

Meeting ID: 213 265 130 69  
Passcode: HKXGHA

**You can join meeting using your phone  
by dialing.**

**United States: +1(469)312-8116**  
**Access Code: 995 931 187#**

*All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.*

**1. CALL TO ORDER** by Mayor Diana Murillo at **6:02pm**

**2. PLEDGE OF ALLEGIANCE** by Chief of Police

<b>3. ROLL CALL</b>	Present:	MPT Gabriel I. Holguin	<b>YES</b>	NO
		Trustee Jose Garcia	<b>YES</b>	NO
		Trustee Daniel Barreras	<b>YES</b>	NO
		Trustee Fernando Herrera	<b>YES</b>	NO
		Mayor Diana Murillo	<b>YES</b>	NO
		Quorum Established	<b>YES</b>	NO

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**4. APPROVAL OF AGENDA ORDER**

**1<sup>st</sup> Motion:** Trustee Barreras

**2<sup>nd</sup> Motion:** Trustee Garcia

**Roll Call Vote:**

MPT Holguin	<b>YES</b>	NO	
Trustee Garcia	<b>YES</b>	NO	
Trustee Barreras	<b>YES</b>	NO	4-0 Vote, Motion Passes.
Trustee Herrera	<b>YES</b>	NO	

**5. PUBLIC COMMENTS** (3-minute limit for each person)

Victor Montaya      Adrian Perez      Hugo Gonzalez  
Cecilia Acosta      Betty Gonzalez

**6. APPROVAL OF MINUTES**

**a. Budget Workshop: 08/29/2024**

**1<sup>st</sup> Motion:** MPT Holguin

**2<sup>nd</sup> Motion:** Trustee Barreras

**Roll Call Vote:**

MPT Holguin	<b>YES</b>	NO	
Trustee Garcia	<b>YES</b>	NO	4-0 Vote, Motion Passes.
Trustee Barreras	<b>YES</b>	NO	
Trustee Herrera	<b>YES</b>	NO	

**b. Regular Meeting: 09/04/2024**

**1<sup>st</sup> Motion:** MPT Holguin

**2<sup>nd</sup> Motion:** Trustee Barreras

**Roll Call Vote:**

MPT Holguin	<b>YES</b>	NO	
Trustee Garcia	<b>YES</b>	NO	
Trustee Barreras	<b>YES</b>	NO	4-0 Vote, Motion Passes.
Trustee Herrera	<b>YES</b>	NO	

**7. PRESENTATION**

- a. Anthony Water & Sanitation, **Presented by Jose Terrones and Robert Coleman.**  
*Mr. Terrones gave a brief presentation on the current project of replacing many of the city's waterline and apologized for the inconvenience but assured that the streets will be left as they were or in better condition. Mr. Terrones addressed some of Trustee Herrera's concerns regarding developing fees which showed that they are more than fair to developers and the community. He further explained that the recent increase in fees is due to the new infrastructure going in to the ground which in the end will benefit residents.*

**8. CONSIDERATION AND ACTION**

- a. Consideration and Action to approve the Cost Proposal from Nine Degrees to temporarily relocate the irrigation controller at Adams Park in the amount of \$5,917.42 including NMGR, **Presented by the Projects Coordinator.**

*After speaking with the Finance Director, the Projects Coordinator shared that if approved they could make an adjustment to Cap & Equipment from the Parks & Rec budget to accommodate this cost proposal.*

**1st Motion:** Trustee Barreras

**2nd Motion:** Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	4-0 Vote, Motion Passes.
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

- b. Consideration and Action to approve Portable Toilet Rental contract for Adams Park and Municipal Soccer Field, **Presented by Projects Coordinator.**  
*Upon the direction of the Board, the Project Coordinator sought two additional quotes for the portable toilet rental contract for Adams Park and the Municipal Soccer Field. In reviewing the three quotes, it was recommended to proceed with Sarabia's as they were the most cost effective. Ultimately, the Board decided to proceed with the recommendation and terminate the current agreement at the end of the month. This item was brought back to be compliant with Finance Policies.*

**1st Motion:** Trustee Barreras

**2nd Motion:** MPT Holguin

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

**5-minute recess was requested.**

- c. Consideration and Action to approve pending payments, **Presented by the Finance Director.**  
*The Finance Director reviewed each of the documents provided to the Board.*

**1st Motion:** Trustee Barreras

**2nd Motion:** MPT Holguin

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

- d. Consideration and Action to approve a pay scale for In House Counsel between \$70,000 to \$85,000, **Presented by MPT Gabriel I. Holguin.**  
*MPT Holguin is recommending the pay scale be set at the previous City Manager pay scale which gives room to adjust based on the candidate that is accepted. The Board understands that it may be low for an attorney but believes it is reasonable given the municipality size and the amount of work*

that is anticipated. With no bids in previous attempts to fill this position, the Board is hopeful that advertising it as a full-time position will attract candidates. The City Clerk warned about approving a pay scale when the position has not been budgeted and suggested a workshop with the Finance Department to iron out all the details. Trustee Garcia countered that the vacant positions' budgets could be pooled to accommodate this new position.

1<sup>st</sup> Motion: Trustee Garcia

2<sup>nd</sup> Motion: Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	3-1 Vote, Motion Passes.
Trustee Barreras	YES NO	
Trustee Herrera	YES NO	

- e. Consideration and Action to approve a resolution establishing an In-house Counsel Hiring Committee, **Presented by MPT Gabriel I. Holguin. (Resolution 2024-024)**  
MPT Holguin read the resolution verbatim. Trustee Garcia agreed to involving the Governing Body in the committee given the simple fact that they will be interacting with this individual and they have the right to be a part of the hiring process. Mayor Murillo shared the advice from the NMML that a committee should only consist of one or two members of the Governing Body.

1<sup>st</sup> Motion: Trustee Garcia

2<sup>nd</sup> Motion: Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

- f. Consideration and Action to approve a job description for the In-House Counsel Position, **Presented by MPT Gabriel I. Holguin.**  
MPT Holguin read the job description presented verbatim. Mayor Murillo questioned whether this job description has been reviewed by an attorney, to which MPT Holguin answered that it has not but this job description is very similar to the posted by Hobbs. Mayor Murillo further cautioned the Board about hiring without legal review.

1<sup>st</sup> Motion: Trustee Garcia

2<sup>nd</sup> Motion: Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

- g. Consideration and Action to approve the posting of the In-House Counsel Position for a two-week period, **Presented by MPT Gabriel I. Holguin.**  
MPT Holguin explained the need for this item to ensure the newly open position is posted for the required minimum 2-weeks.

1<sup>st</sup> Motion: Trustee Garcia

2<sup>nd</sup> Motion: Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

**9. ITEMS FROM THE MAYOR AND TRUSTEES**

**Trustee Herrera:** After receiving resistance from the public about keeping the Property Tax at 4%, Trustee Herrera suggested dissolving the Public Works Department to use those funds along with the Cannabis Tax to fund the reconstruction of streets arguing that there is a lot of complaints from that department and the

work could easily be contracted. Requested an update on Lil Adams. Would like to explore the idea of MVD accepting credit transactions as he has received several complaints about the inconvenience of them not taking it. Brought up an incident involving the manager of Circle K and the Codes Officer, asked the Mayor to speak with the officer. Discussed about allowing additional time for those individuals wanting to speak longer than the allotted time during Public Comment. Addressed a comment regarding the meeting that took place on Tuesday, August 17<sup>th</sup> with the Wilson & Co. team.

**Trustee Barreras:** Voiced his disagreement with dissolving the Public Works Department and expressed his concerns with leaving those men without a job that provides for their family.

**Trustee Garcia:** Further expressed his agreement with dissolving the Public Works Department since work isn't getting done as requested by the department. Asked the Mayor to share the Wilson & Co. presentation for the public. Would like to look into lighting that notifies a vehicle of pedestrians walking.

**MPT Holguin:** Spoke more regarding the in-house counsel job description sharing that although it has not been reviewed by an attorney, with his legal experience is he confident this will not hurt the city. Agreed with contracting for Public Works services like the City currently does for other services.

**Mayor Murillo:** Advised about the lights that are not working on the Walking Path and notified this purchase will be placed on the next agenda for approval.

**10. ADJOURNMENT**

**1<sup>st</sup> Motion:** Trustee Barreras

**2<sup>nd</sup> Motion:** Trustee Herrera

**Roll Call Vote:**

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4-0 Vote, Motion Passes at 8:28pm



*Diana Murillo*  
Diana Murillo, Mayor

{SEAL}  
Attest:

Karla Oropeza, City Clerk