

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Board of Trustees: Regular Meeting
MINUTES
Wednesday, May 7th, 2025

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1(469)312-8116
Access Code: 729 393 024#

6:00pm

**Please join TEAMS meeting from your
computer, tablet or smartphone.**

Meeting ID: 257 680 530 510 0
Passcode: rF3GS6LH

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo at 6:11pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Mayor requested that item 7b and 8e be postponed.

1st Motion: Trustee Garcia **2nd Motion:** Trustee Barreras

Roll Call Vote:

MPT Holguin	YES	NO	
Trustee Garcia	YES	NO	
Trustee Barreras	YES	NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES	NO	

5. PUBLIC COMMENTS (3-minute limit for each person)

Javier Barrios

6. APPROVAL OF MINUTES

a. Special Meeting: 04/16/2025

1st Motion: Trustee Herrera **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	YES	NO	
Trustee Garcia	YES	NO	
Trustee Barreras	YES	NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES	NO	

b. Regular Meeting: 04/16/2025

w/ amendments 1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	YES	NO	
Trustee Garcia	YES	NO	
Trustee Barreras	YES	NO	4-0 Vote, Motion Passes.

Trustee Herrera YES NO

c. Budget Workshop: 04/21/2025

1st Motion: Trustee Garcia **2nd Motion:** Trustee Barreras

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO 4-0 Vote, Motion Passes.

Trustee Herrera YES NO

d. Special Meeting: 05/01/2025

1st Motion: Trustee Herrera **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO 4-0 Vote, Motion Passes.

Trustee Herrera YES NO

7. PRESENTATION

- a. Introductory Presentation and Project Update by the On-Call Engineers, Bohannon Huston, Inc.
The new engineers from Bohannon Huston, Inc. introduced themselves, particularly those who will be working closely with City staff and the Board. Each provided a brief overview of their experience. They shared examples from recent projects and gave an update on ongoing City projects, explaining how they will assume responsibility following the recent transition. MPT Holguin asked whether staff had reached out to the new firm as previously stated. The engineers confirmed that they have been in contact with City staff and reiterated what the HR Director/CPO had previously mentioned: for any project that is more than 30% complete, the previous engineering firm, Wilson & Co., will continue to handle those projects.
- b. Presentation of the 2024 Audit Report, ***Presented by Beasley, Mitchell & Co. (POSTPONED)***
- c. Update on the Overpayment Policy, ***Presented by HR/CPO.***
The HR Director/CPO provided an update, stating that one employee is missing along with 2 trustees and the alternate judge.

8. CONSIDERATION AND ACTION

- a. Consideration and Action to hold a workshop on May 27th, 2025 at 6:00pm to discuss the City of Anthony ICIP, ***Presented by the Projects Coordinator.***
The Projects Coordinator announced upcoming discussions regarding the new ICIP for the City of Anthony, noting that a public hearing will be held on May 27th at 5:00 p.m. Prior to the Board of Trustees workshop, this hearing will provide an opportunity for the public to offer input, after which recommendations will be presented to the Board.

1st Motion: Trustee Barreras **2nd Motion:** MPT Holguin

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO 4-0 Vote, Motion Passes.

Trustee Herrera YES NO

- b. Consideration and Action to approve a resolution that authorizes the submission of an application for the 2026-2027 NMDOT's Transportation Project Fund (TPF), ***Presented by the Projects Coordinator.***
As previously mentioned by BHI, the application for NMDOT's Transportation Project Fund will support improvements to Church Street Phase II, from Clark Street to Ruth Street. The total funding request is \$3,150,000.00, with a required City match of \$157,500.00.

1st Motion: Trustee Barreras **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	<u>YES</u> NO	
Trustee Garcia	<u>YES</u> NO	
Trustee Barreras	<u>YES</u> NO	4-0 Vote, Motion Passes.
Trustee Herrera	<u>YES</u> NO	

- c. Consideration and Action to approve an Insurance Broker Servicer for RFP 032015-01, ***Presented by HR/CPO.***

The HR Director/CPO explained the need for the recently posted RFP, noting that the current insurance broker's three-year contract is coming to an end. Two proposals were received—one from the current provider, Rydeski, and one from USI. Following evaluation, the committee awarded the highest score to USI, with 280 out of 300 points. Seeking clarification, MPT Holguin inquired about the services provided. The HR Director responded that the broker assists with securing rates and policies for medical, dental, and vision insurance. When further asked whether there would be a difference in services between the current provider and USI, the HR Director explained that both act as brokers and provide premium quotes and related services, but USI is a much larger firm that may offer additional resources or support.

1st Motion: Trustee Barreras **2nd Motion:** Trustee Herrera

Roll Call Vote:

MPT Holguin	<u>YES</u> NO	
Trustee Garcia	<u>YES</u> NO	
Trustee Barreras	<u>YES</u> NO	4-0 Vote, Motion Passes.
Trustee Herrera	<u>YES</u> NO	

- d. Consideration and Action to approve a trade vehicle for the ADA truck, ***Presented by HR/CPO.***

As agreed upon, the HR Director/CPO presented they available trades for the ADA truck. She noted that she selected a few vehicles beyond the equal trade and further noted that any remaining balance will be taken from the General Fund. After some discussion regarding the year, model and mileage of the vehicles it was agreed upon to select the 2019 Honda Pilot listed at \$18,899. If unavailable, their second choice is the 2022 Nissan Frontier listed at \$24,667.

1st Motion: Trustee Herrera **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	<u>YES</u> NO	
Trustee Garcia	<u>YES</u> NO	
Trustee Barreras	<u>YES</u> <u>NO</u>	3-1 Vote, Motion Passes.
Trustee Herrera	<u>YES</u> NO	

Original 1st Motion: Trustee Barreras **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	<u>YES</u> NO	
Trustee Garcia	<u>YES</u> NO	
Trustee Barreras	<u>YES</u> <u>NO</u>	3-1 Vote, Motion Passes.
Trustee Herrera	<u>YES</u> NO	

- e. Consideration and Action to approve the purchase of material for the Oñate Irrigation Project, ***Presented by Albert Gonzalez, Public Works. (POSTPONED)***

- f. Consideration and Action to select a hiring committee for the selection of the Head Librarian, ***Presented by MPT Holguin.***

Similar to the hiring committee established for the Community Development position, MPT Holguin expressed the importance of forming a hiring committee for this position as well. He suggested that the committee be composed of the HR Director, the Mayor, a Trustee, a member of the Library

Advisory Board, and a librarian from the community.

1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

3-1 Vote, Motion Passes.

Original 1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

3-1 Vote, Motion Passes.

9. EXECUTIVE SESSION

- a. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, , Section 10-15-1(H)(2) regarding Limited Personnel Matters regarding all City Departments to include discussions on positions, position updates, performances and evaluations.

1st Motion: Trustee Garcia

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

4-0 Vote, Motion Passes at 7:12pm

- b. Open Session **No action was taken during executive session.*

1st Motion: Trustee Garcia

2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

4-0 Vote, Motion Passes at 8:12pm

10. POSSIBLE ACTION

- a. Possible Action regarding matters discussed in Executive Session.

MPT Holguin made a motion for City Clerk Karla Oropeza to reapply for her current position. He also moved to terminate Code Enforcement Officer Albert Herrera, placing him on paid administrative leave until his official termination date of May 9, 2025. He added that this motion includes a directive to Human Resources to coordinate with the Police Department to schedule a date for the return of all City-issued equipment. The motion was seconded by Trustee Garcia. However, before the roll call vote was completed, Trustee Herrera noted that it had previously been discussed that the matters should be presented as two separate motions. MPT Holguin then withdrew his original motion and reintroduced the items as individual motions.

To have Karla Oropeza reapply to her City Clerk Position: **1st Motion:** MPT Holguin

2nd Motion: Trustee Garcia

There was debate as to whether the motion implied that the City Clerk was being terminated. Both MPT Holguin and the City Attorney clarified that the intent was for the City Clerk, Karla Oropeza, to continue in her role while the position is reposted, allowing additional candidates to apply and be interviewed. Mayor and Trustee Barrera expressed concern that the motion appeared to imply termination. To address this, the motion was specifically reworded to state: To repost the City Clerk position and have the current City Clerk, Karla Oropeza, reapply and continue serving in that position

unless and until another candidate is selected for the role, and to have Ms. Oropeza reinterview for the position.

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

Mayor Murillo YES NO

2-3 Vote, Motion Denied.

Motion was made to terminate Code Enforcement Officer Albert Herrera, with an effective termination date of May 9, 2025. Mr. Herrera will remain on paid administrative leave until Human Resources can coordinate, with police escort, a date for the return of all City-issued property.

1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

3-1 Vote, Motion Passes.

11. CONSIDERATION AND ACTION

- a. Consideration and Action to approve amendments to the City Clerk Job Description, **Presented by MPT Holguin.**

MPT Holguin outlined several proposed changes, including updating the reporting structure of the City Clerk—changing it from reporting to the City Manager to reporting directly to the Governing Body—and incorporating provisions recently added to the Open Meetings Act Resolution. Both the Mayor and the City Clerk advised the Board that, according to state statute, the City Clerk, as an employee, reports to the Mayor or the City Manager, if one is appointed. MPT Holguin countered that state statute also grants the Governing Body the authority to make such a change. The City Clerk recommended revising the City Clerk ordinance to reflect this adjustment, but MPT Holguin responded that a revision was not necessary at this time, as the reporting structure is already outlined in the job description.

1st Motion: Trustee Garcia

2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

3-1 Vote, Motion Passes.

12. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Herrera: A request was made for the current user fee schedule for parks and facilities, along with clarification on where the collected funds are allocated. Additionally, there was a request for assistance in placing signage to help the public locate the cemetery, as it has been difficult for some to find. Ernesto's and Gillette have requested that, following the completion of nearby construction, the area be converted to a one-way street to help mitigate traffic. Requested an update on the status of the Urgent Care project. Lastly, it was requested that all City meetings, including Planning & Zoning meetings, be livestreamed moving forward.

Trustee Barreras: NONE

Trustee Garcia: Motion to move the Budget Workshop to May 29th to May 19th and hold the regular meeting on Monday, May 19th. Update on the Municipal Soccer Field Bleachers. Requested a walkthrough for the Urgent Care and the Multigenerational Building.

MPT Holguin: There was agreement with the suggestion to livestream meetings; however, it was emphasized that, more importantly, City employees need to consistently show up and perform their duties. It was further

stated that, as elected officials, their primary responsibility is to safeguard the public, which cannot be accomplished if individuals who have caused harm to the community continue to be protected. The speaker emphasized the importance of accountability, noting that now is the time for reflection and "soul searching" to ensure the decisions being made are in the best interest of the community. Additionally, the City Clerk was notified that a formal request would follow, but a preliminary request was made for all communications with current and former Board members from March 27 to March 31, 2023.

13. ADJOURNMENT

1st Motion: Trustee Barreras 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

4-0 Vote, Motion Passe at 8:53pm.



{SEAL}

Attest:

Karla Oropeza, City Clerk

Diana Murillo, Mayor