

Court Chambers
820 Highway 478
Anthony, NM 88021

City of Anthony, NM
Board of Trustees: Regular Meeting
MINUTES
Wednesday, June 4th, 2025

Diana Murillo, Mayor
Gabriel I. Holguin, MPT
Jose Garcia, Trustee
Daniel Barreras, Trustee
Fernando Herrera, Trustee

**You can join meeting using your phone
by dialing.**

United States: +1(469)312-8116
Access Code: 930 893 086#

6:00pm

**Please join TEAMS meeting from your
computer, tablet or smartphone.**

Meeting ID: 252 259 335 343 4
Passcode: jX7gy23k

All members of the public entity participating remotely must identify themselves whenever they speak and must be clearly audible to the other members.

1. CALL TO ORDER by Mayor Diana Murillo at 6:04pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL	Present:	MPT Gabriel I. Holguin	YES	NO
		Trustee Jose Garcia	YES	NO
		Trustee Daniel Barreras	YES	NO
		Trustee Fernando Herrera	YES	NO
		Mayor Diana Murillo	YES	NO
		Quorum Established	YES	NO

Traduccion del ingles al español y del español al ingles esta disponible a petición.

Si necesita un traductor, informe la Secretaria de la Ciudad a más tardar una semana antes de la fecha programada de la reunión

4. APPROVAL OF AGENDA ORDER

Mayor Murillo requested 7c be postponed. MPT Holguin requested item 13 be moved after item 6, item 12a be voted before items 11a and 11b and postpone item 7c per Mayor's request.

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4-0 Vote, Motion Passes.

5. PUBLIC COMMENTS (3-minute limit for each person)

<i>Eduardo Sanchez</i>	<i>Hugo Gonzalez</i>
<i>Martha Gutierrez</i>	<i>Liliana Perez</i>
<i>Adrian Perez</i>	<i>Amanda Bowen</i>
<i>Genaro Soriano</i>	

6. APPROVAL OF MINUTES

a. Regular Meeting: 05/19/2025

1st Motion: MPT Holguin **2nd Motion:** Trustee Garcia

Roll Call Vote:

MPT Holguin	YES	NO
Trustee Garcia	YES	NO
Trustee Barreras	YES	NO
Trustee Herrera	YES	NO

4-0 Vote, Motion Passes.

b. Workshop: 05/27/2025

w/ amendments 1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

c. Special Meeting: 05/29/2025

w/ amendments 1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

d. Budget Workshop: 05/29/2025

1st Motion: MPT Holguin 2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

7. ITEMS FROM THE MAYOR AND TRUSTEES

Trustee Barreras: Advised other Board members of complaints received on the property on Church and Ruth St.

Trustee Garcia: Notified the Mayor of several non-functioning lights along the Walking Path and requested action on a cracked sidewalk on Acosta Street that has remained unaddressed for several months. He also requested an update on the sale of the City vehicle. A lengthy discussion followed regarding the vehicle's status. The HR Director informed the Board that the sale process was in progress, but noted concerns regarding ADA accommodation, prompting her to seek external legal counsel. MPT Holguin clarified that the concern involved reimbursement for personal use, and reiterated the Board's May 29, 2025 directive to proceed with the sale and file a writ of mandamus should the Mayor fail to relinquish the vehicle keys. MPT Holguin expressed concern over the lack of communication to the Board and raised issues with the HR Director's failure to follow multiple directives, including the vehicle sale, posting of the in-house counsel position, and issuance of a check to Attorney Yvonne Quintana. He concluded by insisting the writ of mandamus be filed by Friday morning.

Trustee Herrera: Trustee Herrera stated that his decision to support the sale of the City vehicle was based on guidance received from the President of the New Mexico Municipal League, who confirmed there is no state statute requiring municipalities to provide an ADA-designated vehicle. In the absence of a City ordinance or resolution mandating such accommodation, he affirmed that the sale is valid. Additionally, Trustee Herrera referenced a deteriorating building in the downtown area, noting that under state statute, the City has the authority to act through due process. He suggested that the City act within its legal authority in addressing the matter.

MPT Holguin: Motion to have the following items on the upcoming agenda: 2017-008 (Amendment 4) which is the policies and meeting procedures and Resolution 2025-001 Open Meetings Act Resolution (Amendment 2)

1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	3-1 Vote, Motion Passes.
Trustee Herrera	YES NO	

8. PRESENTATION

- a. Presentation of the 2024 Audit Report, **Presented by Beasley, Mitchell & Co.**

Mr. Juan Garcia, Audit Manager for Beasley, Mitchell & Co., began his presentation by expressing appreciation to City management for their cooperation during the audit process. Mr. Garcia informed the Board that the firm issued an unmodified opinion, this indicates that the financial statements are presented fairly, in all material respects, and without reservation. He noted that, as of the fiscal year 2023, there were a total of seven audit findings. Of those, four have been resolved. The three remaining findings, which are repeated from previous audits, include: Design Deficiencies in Internal Control (2019), Cash Reconciliation (2019), Interim City Manager Position (2023), where the vacancy was not addressed in the subsequent meeting as required. Mr. Garcia concluded by emphasizing that 2024 had the fewest audit findings to date and that no new findings were identified in this audit cycle.

- b. Update on the Overpayment Policy, **Presented by HR/CPO.**

The HR Director/CPO provided an update that one employee has not signed.

- c. Update from the Public Works Department, **Presented by Mayor Murillo and Albert Gonzales.**
(POSTPONED)

9. DISCUSSION

- a. Discussion on the deployment of three (3) remaining pole mounted graphic displays for speed, **Presented by Chief Ordonez and Lt. Guerrero.**

The Chief of Police requested input from the Board and the community regarding the placement of three speed graphic displays intended to deter speeding and increase driver awareness. MPT Holguin, Trustee Garcia and Mayor Murillo suggested along Church St. The Chief encouraged Board members to share any additional suggestions with the Mayor so that they may be compiled and brought before the Board for formal consideration and action.

10. CONSIDERATION AND ACTION

- a. Consideration and Action to approve a resolution acknowledging Fiscal Year 2024 Audit Report, **Presented by the Finance Director. (Resolution 2025-012)**

1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

4-0 Vote, Motion Passes.

- b. Consideration and Action to approve Tyler Technologies Mobile/Field Reporting services procured through CES, **Presented by the Chief of Police.**

The Chief of Police informed the Board that the quote presented at the meeting differs from the one previously provided due to the removal of a feature the department is not yet prepared to implement. The updated quote reflects an initial cost of \$50,880, with a recurring annual fee of \$2,457. She stated her intent to proceed with the purchase before the end of the fiscal year on June 30th. The Chief plans to utilize the remaining \$32,000 from the Law Enforcement Protection Fund to partially cover the initial cost, with the remaining balance to be paid from the department's budget. This procurement was conducted through a Sole Source Agreement via CES.

1st Motion: Trustee Garcia

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Holguin YES NO

Trustee Garcia YES NO

Trustee Barreras YES NO

Trustee Herrera YES NO

4-0 Vote, Motion Passes.

- c. Consideration and Action to approve the set up of a single entity network infrastructure for the Police Department, ***Presented by the IT Assistant.***

The IT Assistant requested Board approval to separate the Police Department's network from the City's system to improve cybersecurity and connectivity. Two proposals were presented: one from Spectrum at \$473.67/month and another from Conterra, which includes fiber optic installation, a one-time cost of \$1,171, and \$437/month. The City would need to provide its own server. The IT Assistant recommended Conterra for its long-term benefits, including potential future fiber expansion to other City facilities and businesses. The majority of Trustees supported the recommendation

To select Conterra: 1st Motion: MPT Holguin 2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

Original 1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes.
Trustee Herrera	YES NO	

- d. Consideration and Action approve the updated City of Anthony Police Department Standard Operating Procedures, ***Presented by the City Attorney. (POSTPONED)***

The City Attorney informed the Board that he has completed his review of the entire Standard Operating Procedures document. While no substantive revisions were necessary, he identified several editorial and grammatical corrections that still need to be incorporated. He stated that additional time is required to finalize the amended SOP, which will include the previously discussed recommendations. As a result, this item was postponed to the following meeting.

To Postpone 1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin	YES NO
Trustee Garcia	YES NO
Trustee Barreras	YES NO
Trustee Herrera	YES NO

Original 1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

11. CLOSED SESSION

- a. NOTICE IS HEREBY GIVEN that the City of Anthony Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding threaten litigation concerning Tort Claim Notice for Eleazar Roman. The Board of Trustees will meet in Executive Session Pursuant to NMSA 1978, Section 10-15-1(H)(2) regarding Limited Personal Matters regarding all City Departments to include discussion on positions, position updates, performance and evaluations and discussion on the hiring of a Head Librarian.

1st Motion: Trustee Herrera

2nd Motion: Trustee Barreras

Roll Call Vote:

MPT Holguin	YES NO	
Trustee Garcia	YES NO	
Trustee Barreras	YES NO	4-0 Vote, Motion Passes at 7:55pm.
Trustee Herrera	YES NO	

b. Open Session * No decision was made during closed session.

1st Motion: Trustee Barreras

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

4-0 Vote, Motion Passes at 9:34pm.

12. POSSIBLE ACTION

a. ~~Possible Action regarding matters discussed in Executive Session.~~

13. CONSIDERATION AND ACTION

a. Consideration and Action to approve the hiring of Patricia Mejia for the Head Librarian position,
Presented by HR/CPO.

Motion was made to approve Albert Cortez as the Head Librarian in the event that he does not accept the offer, it would be offered to Jessica Pollack.

1st Motion: MPT Holguin

2nd Motion: Trustee Herrera

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

4-0 Vote, Motion Passes.

Original as amended: 1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

4-0 Vote, Motion Passes.

b. Consideration and Action to approve a resolution requiring full council reapproval for remote work and secondary employment by municipal employees, with exception for the City Attorney and oversight by the City Attorney and Human Resources Director, ***Presented by MPT Holguin.***

(POSTPONE)

1st Motion: MPT Holguin

2nd Motion: Trustee Garcia

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

3-1 Vote, Motion Passes.

14. ADJOURNMENT

1st Motion: Trustee Barreras

2nd Motion: MPT Holguin

Roll Call Vote:

MPT Holguin YES NO
Trustee Garcia YES NO
Trustee Barreras YES NO
Trustee Herrera YES NO

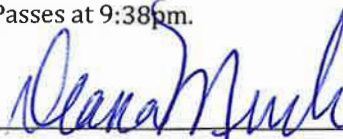
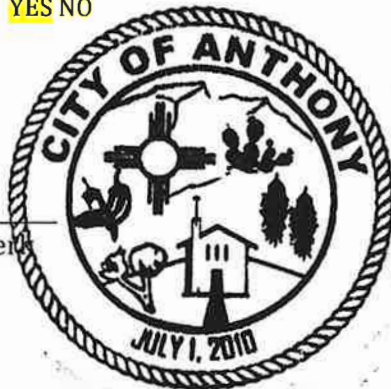
4-0 Vote, Motion Passes at 9:38pm.

{SEAL}

Attest:



Karla Oropeza, City Clerk


Diana Murillo, Mayor