

820 Highway 478

Anthony NM 88021

PH: 575-882-2983

FAX: 575-882-2978

# City of Anthony New Mexico



www.cityofanthonymn.com

## Board of Trustees

Diana Murillo, Mayor

Gabriel I. Holguin, MPT

Daniel Barreras, Trustee

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Fernando Herrera, Trustee

## SPECIAL EVENT PERMIT APPLICATION

NAME OF EVENT: \_\_\_\_\_

EVENT SPONSOR: \_\_\_\_\_

DATE: \_\_\_\_\_

ADDRESS OF EVENT: \_\_\_\_\_

START DATE(S) TIME(S) \_\_\_\_\_ END DATE(S) TIME(S) \_\_\_\_\_

REQUIERMENTS: ANY STREET CLOSER REQUIRES 30 DAY NOTICE (LIST OF STREETS TO BE CLOSED,  
PLEASE INCLUDE A COPY OF STREET MAP OR DRAWING OF INTENTIONS)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE HIGHWAYS NEED STATE PERMISSION

TENANT HOSTING EVENT NEED APPROVAL IN WRITING FROM LANDLORD

EVENT IN CITY PARK(S) OR FACILITY REQUIRE ADDITIONAL PERMIT(S)

PERSON OF CONTACT \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

REQUEST FORM SHALL BE REVIEWED BY THE CHIEF OF POLICE AND NEIGHBORHOOD SERVICE DEPT. CLOSER OF ANY STREET(S) MAY INCUR A FEE FROM THE CITY OF ANTHONY, NM.

APPROVED ☐ DENIED ☐  
\_\_\_\_\_  
DATE \_\_\_\_\_

NEIGHBORHOOD SERVICES

APPROVED ☐ DENIED ☐  
\_\_\_\_\_  
DATE \_\_\_\_\_

CHIEF OF POLICE

APPROVAL ☐ DENIED ☐ \_\_\_\_\_ DATE \_\_\_\_\_  
CITY MANAGER/MAYOR

Mario Juarez-Infante  
Interim City Manager

City of Anthony  
New Mexico



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Board of Trustees

Diana Murillo  
Mayor

Elva Flores  
Mayor Pro Tem

Javier Silva  
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Trustee

Gabriel I. Holguin  
Trustee

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**CITY OF ANTHONY STREET CLOSER REQUEST**  
**REQUEST REQUIRES A 30 DAY NOTICE**

NAME OF EVENT: \_\_\_\_\_

EVENT SPONSER: \_\_\_\_\_ TODAYS DATE: \_\_\_\_\_

PERSON OF CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE (S) OF CLOSER: \_\_\_\_\_ TIME OF CLOSER: \_\_\_\_\_

LIST OF STREETS (S) TO BE CLOSED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PLEASE INCLUDE A COPY OF STREET MAP SHOWING THE STREETS TO BE CLOSED

STREET CLOSER REQUEST SHALL BE REVIEWED BY CHIEF OF POLICE AND PUBLIC WORKS AND FINAL APPROVAL BY THE CITY MANGER.

APROVED	DENIED	SIGNATURE	TITLE	DATE

COMMENT / CONDITIONS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

FINAL APPROVAL BY CITY MANAGER:

\_\_\_\_\_  
CITY MANAGER

DATE: \_\_\_\_\_



# TEMPORARY BUSINESS SPECIAL EVENT APPLICATION

## GENERAL REQUIREMENTS:

1. NOTARIZED LETTER OF PERMISSION OF SITE USE FROM LANDOWNER
2. COPY CRS-TAX ID (575)524-6225
3. VENDORS SHALL NO OBSTRUCT ANY PUBLIC ROAD OR RIGHT-OF-WAYS WHILE ENGAGED IN BUSINESS
4. ALL DISPLAY SIGNS MUST BE PLACED IN AREAS THAT DO NOT OBSTRUCT TRAFFIC OR THE PUBLIC VIEW
5. EVERY VENDOR SHALL AT ALL TIMES PROMINENTLY DISPLAY THE TEMPORARY LICENSE ISSUES BY THE CITY
6. AS PER ORDINANCE NO. 2010-016 SPECIAL EVENT PERMIT/LICENSE ARE AT A COST OF \$25.00 A DAY

State Taxpayer ID#	Individual	Partnership	Corporation
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*\*Please circle one above*

Applicant Name:	
Business Address:	
Applicant Mailing:	
Event Location:	
Numbers of Days:	
Applicant E-Mail:	
Applicant Phone:	
By signing, I affirm that all of the information provided to apply for a Special Event Permit is true and correct and I agree to comply with Ordinance No. 2010-016 and any other that may apply from the City of Anthony rules, regulation and ordinance.	
Applicant Signature:	Date:

## \*For Office Use Only\*

Date:	Event Date(s):
Application Fee: \$25/day	<input type="checkbox"/> Approve <input type="checkbox"/> Denied
Staff Signature:	Date: